



evropský
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EVROPSKÁ UNIE



MINISTERSTVO ŠKOLSTVÍ,
MLÁDEŽE A TĚLOVÝCHOVY



OP Vzdělávání
pro konkurenceschopnost

INVESTICE DO ROZVOJE VZDĚLÁVÁNÍ

(24) JOBS AND PROFESSIONS

- conversation questions

(vocabulary practice)

JOBS AND PROFESSIONS – Vocabulary practice

1.1 What must not be missing in a good CV?

Match the expressions below with an appropriate heading.

*address(es) – computer skills and competences – date of birth – dates (from ... to) (2x) –
driving license – e-mail – first name(s) – gender – level in national or international
classification – main activities and responsibilities – mother tongue – name and address of
employer – name and type of organisation providing education and training – nationality –
occupation or position held – other languages – social skills and competences – surname(s)
– title of qualification awarded – telephone number – type of business or sector*

- **Personal information**
- **Work experience**
- **Education and training**
- **Personal skills and competences**

Check the meaning of the following words/expressions.

desired employment / occupational field – hobbies / interests – additional information

Should the items (above) be ALSO included in a good CV? Why (not)?

(based on www.europass.cz/docs/eu/vzorE-CV_en.pdf)

1.2 How would/should you dress if you went for a job interview?

Which of the following should (not) you wear for a job interview? Why?

*baggy trousers – blouse – cap – casual clothes – combat trousers – dinner-jacket (tuxedo) –
jumper – nice clothes – shirt – shorts – skirt – tail coat – tie – T-shirt – trousers – V-neck*

1.3 What are your plans for your future career or job?

What job(s) would you like to have in the future? Why?

Draw a mindmap considering...

- **why** you would like to get the job,
- what **motivation** you have,
- what **personal skills / competences** you need to get the job,
- what **previous experience** might help you,
- any other **relevant skills**

1.4 Would you like to be a taxi driver/doctor/teacher? Why (not)?

What are the advantages / disadvantages of being (A) a taxi driver, (B) a doctor, (C) a teacher?

	ADVANTAGE(s)	DISADVANTAGE(s)
taxi driver
doctor
teacher

1.5 Which job would you never try/do? Why?

Fill in the missing vowels to get 8 jobs. Then think of a reason why people MIGHT NOT like to try/do the professions.

P _ STM _ N

S _ LD _ _ R

P _ L _ C _ M _ N

D _ NT _ ST

P _ L _ T

W _ _ T _ R

CH _ MN _ _ SW _ _ P _ R

PR _ GR _ MM _ R

1.6 What problems do young people face when looking for a job?

Complete the gaps with appropriate expressions. First letters are given.

To what extent do you dis/agree with the opinion?

At the *m*_____, the biggest problem is that there are *f*_____ jobs than before. The *o*_____ problem is that employers are looking for people with more *e*_____. Sometimes, young people have high expectations and are not willing to work for the *s*_____ (the money) that the (potential) employer *o*_____ to them.

1.7 Job / professions words – VOCABULARY PRACTICE

Match the following words with their definitions. Then use the words in a sentence.

applicant – be in charge of – boss – CV – day off – deadline – fire (v) – get a pay rise – maternity leave – occupation – pensioner – retire – sick leave – staff – teamwork – temporary job – unemployed – work overtime

- a) a day when you do not work
- b) time before and after the birth of a baby when a woman is allowed to be away from her job
- c) to get an increase in your salary
- d) to work (much) longer than usually
- e) someone who is officially old enough to stop working
- f) work that you do together with other people
- g) the person who is in charge of you at work
- h) a job that you do for only a limited period of time
- i) to stop working, especially when you reach the age when you are officially too old to work
- j) a document giving details of your qualifications and the jobs you have had in the past that you send to someone when you are applying for a job
- k) another word for 'a job' (used especially on forms and in formal writing)
- l) someone who applies for a job
- m) without a job
- n) a specific time or date by which you have to do something
- o) the people who work for a particular company, organization, or institution
- p) a period of time during which you do not work because you are ill
- q) to have control over someone or something and be responsible for them
- r) an informal way of 'make (sb) redundant'

1.8 A *doctor* is someone who ... – VOCABULARY PRACTICE

What do the people in the following professions do? Specify.

accountant – carpenter – chef – driving instructor – fashion designer – flight attendant –

hairdresser – journalist – judge – nurse – paramedic – psychologist – receptionist – scientist

– security guard – surgeon – ticket inspector – translator – travel agent – vet